

# Capital letters: last but not least

Use capital letters for emphasis and accuracy. Keep them distinctive.

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

G SE Briem's alphabet shows the open proportions of classic capital letters.

ELEVEN TWELVE COME HERE QUICKLY.

Capitals fall apart at speed. They start to join and soon deteriorate. Some initial capitals make legible, economical joins to the next letter – but not all.

bordered word  
bordered word

Avoid capitals in the middle of words.

Dear Sir, Sir  
She Year ~~Er~~

Joins pull sloppy capitals out of shape.

The French  
Roman Em  
Spanish Pope

Some join – some do not in a fast hand.

The Top Top  
To The Ulf

You can join 'T' to 'h' but not to short letters.

Do not join 'T' or 'l' from the base.

Let Guide  
The Spiro

Separate capitals look better here.

An Do So OK

Joins like these can save time, but do not let them get out of hand.